

Rights of attending shareholders' meeting

- The Company gives rights to the shareholders to propose meeting agenda and to nominate qualified candidate for director position prior to the shareholders' meeting. For the annual general meeting of shareholders 2018, the Company has posted guidelines and relevant documents on the Company's official website. The shareholders are allowed to submit their proposal and nomination of candidate for director position to the Company between 22nd March 2018 and 12nd April 2018.
- The Company has delivered the notice calling for the meeting with information, documentation supplement to each agenda with proxy to shareholders 30 days prior to the meeting date (as the case may be), or as stipulated by law of both Thai and English language, including the Company's Articles of Association in relation to the Shareholders Meeting and casting of vote.
- In case minority and institutional shareholders are not able to attend the meeting, the shareholders can appoint an independent director through proxy Form A to vote or to cast their vote through proxy Form B and Form C.
- The Company has chosen meeting venue that can accommodate the shareholders and institutional investors attending the meeting in a location with convenient transportation so as to facilitate the shareholders who wish to attend the meeting. In addition, the Company also arranges receptionists to offer assistance in verifying meeting document and uses bar code system to register meeting participants in order to expedite the process. The registration begins 2 hours prior to the start of meeting.
- Prior to the meeting commencement, the Board of Directors will explain to the shareholders to acknowledge the rights under the Articles of Association of the Company, the proceeding of the meeting, casting the vote, including the giving of the rights to shareholders to raise questions and express opinion equally.
- The Company allows the shareholders to witness voting counts along with legal advisors to ensure transparency.
- The Company conducts the meeting of shareholders in sequence to the agenda that had been sent to shareholders along with letter of invitation. The Company had never add any meeting agenda without giving prior notice to the shareholders as this would lead to unfair treatment of shareholders who did not attend the meeting.
- After the shareholders' meeting, the Company will disclose the shareholders' resolution with voting details on each agenda to the Stock Exchange of Thailand and on the Company's official website on the date of meeting or the latest on the next working day after shareholders' meeting date (as the case maybe). And the minutes of meeting will be delivered to the SET, Ministry of Commerce and publicized on the Company's website within 14 days.